



Business Name and Mailing Address Change Application

A. PREVIOUS BUSINESS INFORMATION

Business License Number:

Previous Business Name:

Previous Business Mailing Address: City: Zip Code:

B. NEW BUSINESS INFORMATION

New Business Name:

New Business Mailing Address:

City: State: Zip Code:

New Business Phone:

Number of Full-Time Employees: Number of Part-Time Employees:

Owner Address: City: Zip Code:

A location change for a commercial business requires a Commercial Business Location Change Application or Certificate of Occupancy in your business name. A change of ownership would require a new business license.

Signature of Owner: _____

Date: _____

FOR STAFF USE ONLY
BUSINESS LICENSE NUMBER: